

**Fee includes:** 1. Attendance to all course sessions 2. Full course documentation, which includes printed copies of all available speakers' papers 3. Refreshments, lunches and networking drinks event

DELEGATE FEE (£)			
Delegates	Register by 24 July 2015	Standard	Discount
<input type="checkbox"/> 1	<b>£3900</b>	<b>£4299</b>	
<input type="checkbox"/> 2	<b>£3250</b>	<b>£3649</b>	<b>£650</b>
<input type="checkbox"/> 3+	<b>£2600</b>	<b>£2999</b>	<b>£1300</b>

The above prices do not include any applicable taxes.

VAT is charged at the UK rate of 20%. Certain companies may be able to reclaim the VAT. Delegates should check with their local excise authority to confirm which fiscal regulations apply.

IT IS IMPORTANT TO FILL OUT ALL THE INFORMATION BELOW

Please photocopy this form for multiple bookings

**BY COMPLETING THE DETAILS BELOW YOU ARE AGREEING TO OUR CANCELLATION TERMS AND CONDITIONS \***

### Delegate details

Mr/Mrs/Ms \_\_\_ First name \_\_\_\_\_

Surname \_\_\_\_\_

Job title \_\_\_\_\_

Tel \_\_\_\_\_

Email \_\_\_\_\_

**Confirmation will be sent to the email provided above**

### Organisation details

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_ Country \_\_\_\_\_

Email Group Contact \_\_\_\_\_

**Invoice will be sent to the email provided above**

### Accommodation - St Catherine's college

The fee includes accommodation for the nights of the 21, 22, 23 and 24 September, all meals, tuition, training equipment and course materials. Please be aware that rooms are single occupancy only. Please note, all rooms in the college are student rooms in term time so mini-bars, television and any other luxuries you would expect to find in hotel rooms are not provided. Check-in is after 2pm, with check-out by 10:00am on the day of departure. If you wish to book accommodation for the Sunday evening, please go to: <http://www.universityrooms.com/en/city/oxford/college/stcatherines>. For further information please visit: [www.coaltrans.com/icsoxford](http://www.coaltrans.com/icsoxford)

### PLEASE SELECT THOSE CRITERIA FROM THE BELOW LIST THAT BEST DESCRIBE YOUR COMPANY'S INTEREST AREAS:

Coal buying	<input type="checkbox"/>
Coal: Financial sector	<input type="checkbox"/>
Coal production	<input type="checkbox"/>
Coal: Government	<input type="checkbox"/>
Coal trading	<input type="checkbox"/>
Coal: Logistics and shipping	<input type="checkbox"/>
Coal: Consultancy/ Journalism/ Research / Law	<input type="checkbox"/>
Coal: Mining services provider	<input type="checkbox"/>

### PAYMENT

**ALL PAYMENT MUST BE RECEIVED BY 7TH SEPTEMBER 2015 unless registering online at [coaltrans.com/icsoxford](http://coaltrans.com/icsoxford)**

Payment may be made in one of two ways:

- To make a payment by credit card, please visit [www.coaltrans.com](http://www.coaltrans.com) to book and pay online.
- Payment by BANK TRANSFER should be made through Lloyds Bank plc, PO Box 72, Bailey Drive, Gillingham Business Park, Kent ME8 0LS, £ Account Number 01083711, Sort Code 30-00-02, Swift Code: LOYDGB2LCTY, IBAN: GB23LOYD30000201083711 (all charges to be paid by sender) Option only available before by 7th September 2015.

Please ensure the invoice number and the company and delegate names are stated on the payment form.

**Tel: +44 20 7779 7222**  
**[enquiry@coaltrans.com](mailto:enquiry@coaltrans.com)**  
**[www.coaltrans.com/icsoxford](http://www.coaltrans.com/icsoxford)**

### \* CANCELLATIONS

**Conference fee:** By completing this registration form, you are agreeing to the terms and conditions whereby you are liable for the full conference fees. All cancellations must be received in writing by 10 August 2015 for a full refund, less a 10% administration charge. We cannot accept verbal cancellations. Cancellations received after 10 August 2015 are liable for the full conference fees and field trip. However, substitutions can be sent to attend in your place at no extra charge for the entire conference only with prior notice. Registrations received after 10 August 2015 are still liable for the full conference fee in case of cancellation. If owing to a force majeure, Coaltrans Conferences is obliged to postpone or cancel the event, Coaltrans Conferences will not be liable for any travel or accommodation expenses incurred by delegates or their organisations. Badge swapping with other registered/non-registered delegates is against our company policy and will not be permitted. If you require a letter of invitation, please contact Coaltrans Conferences at [events@coaltrans.com](mailto:events@coaltrans.com). Invitation letters will only be issued upon receipt of full payment. Cancellations due to unsuccessful visa applications will still be subject to the cancellation policy.

**Use of your information:** Coaltrans is part of the Euromoney Global Limited. We will use your information to process your registration and communicate with you about it. As an international group, we may transfer your data on a global basis. We may monitor use of our websites. Subject to your choices below, we may use your data for marketing. By submitting your details, you indicate your consent to the use of your data as identified here. Read our full privacy policy at [www.coaltrans.com](http://www.coaltrans.com).

**Marketing choices:** (these will be applied to all delegate contact details supplied on this form). Please tick if you don't want marketing from our group by **telephone** , **fax** , **email** , **post**  or from **companies outside our group (including sponsors)**.

**SEND FORM**